



Inner North West Community Committee

Headingley & Hyde Park, Little London & Woodhouse,
Weetwood

**Meeting to be held in Woodhouse Community
Centre, 197 Woodhouse St, Leeds LS6 2NY**

Thursday, 27th September, 2018 at 7.00 pm

Councillors:

A Garthwaite
J Pryor
N Walshaw

- Headingley and Hyde Park;
- Headingley and Hyde Park;
- Headingley and Hyde Park;

J Akhtar
K Brooks
G Harper

- Little London and Woodhouse;
- Little London and Woodhouse;
- Little London and Woodhouse;

J Bentley
J Gibson
C Knight

- Weetwood;
- Weetwood;
- Weetwood;





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Governance Services, Civic Hall, LEEDS LS1 1UR
Area Leader: Martin Dean Tel: 0113 39 51652

*Images on cover from left to right:
Carnegie Pavilion; Bin yard at 'the Harolds'
Hyde Park cinema; Makkah Masjid Mosque
Beckett Park campus; St Chad's Church*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rules 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			LATE ITEMS To identify items which have been admitted ti the agenda by the Chair for consideration. (the special circumstances shall be specified in the minutes)	
4			DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS To disclose or draw attention to any disclosable pecuniary interests for purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct	
5			APOLOGIES FOR ABSENCE To receive any apologies for absence	
6			MINUTES - 21 JUNE 2018 To confirm as a correct record, the minutes of the meeting held on 21 June 2018	1 - 4
7			OPEN FORUM In accordance with paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.	
8			UNIVERSAL CREDIT UPDATE To receive and consider the attached report of the Senior Policy Development Officer, Financial Inclusion Team	5 - 18

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			INNER NORTH WEST COMMUNITY COMMITTEE BRIEFING NEIGHBOURHOOD TEAM - SEPTEMBER 2018 To receive and consider the attached report of the Chief Officer, Access & Care Delivery, Adult Social Care	19 - 24
10			WELLBEING FUND UPDATE FOR 2018/19 Q2 To receive and consider the attached report of the Area Leader.	25 - 34
11			AREA UPDATE REPORT To receive and consider the attached report of the Area Leader	35 - 42
12			DATE AND TIME OF NEXT MEETING Thursday, 6 December 2018 at 7.00 p.m. MAP OF TODAYS VENUE <u>Third Party Recording</u> Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties – code of practice <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	43 - 44

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INNER NORTH WEST COMMUNITY COMMITTEE

THURSDAY, 21ST JUNE, 2018

PRESENT: Councillor J Akhtar in the Chair

Councillors J Bentley, K Brooks,
A Garthwaite, J Gibson, G Harper,
C Knight, J Pryor and N Walshaw

CHAIRS OPENING COMMENTS

The Chair welcomed all to the first Inner North West Community Committee meeting of the municipal year. He welcomed the newly elected Councillors James Gibson, Christine Knight and Kayleigh Brookes.

1 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

2 Exempt Information - Possible Exclusion of Press and Public

There were no exempt items.

3 Late Items

There were no formal late items. However there was supplementary information tabled at the meeting in relation to Agenda Item 10 – Wellbeing Fund update for 2018/19 and end of year monitoring report for 2017/18. Minute 5 refers.

4 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

5 Apologies for Absence

No apologies were received.

6 Minutes - 22 March 2018

RESOLVED – That the minutes of the meeting held on 22nd March 2018 be approved as a correct record.

7 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within the terms of reference of the Community Committee. The following were discussed:

- Barbecue damage and litter left on Woodhouse Moor after the unauthorised 4:20 Club event held on the bank holiday. It was noted that the grass was scorched and would take a number of weeks to grow. The Community Committee had been made aware of the issues and a number of Councillors had assisted with the clean-up. The Committee

thanked the Police, Park Watch, Friends of Woodhouse Moor and the Localities Team for all their efforts during and after the event.

- Burley Lodge Centre along with the Fire Service and West Yorkshire Police, LASBT, were to hold a day of action to engage with local people to address issues of anti-social behaviour. This was to take place on Monday 25th June 2018. The Committee requested a discussion for a future Community Committee meeting on anti-social behaviour and local youths.
- Members were requested to promote a volunteer badminton for youth's group. It was suggested that the group should apply for Wellbeing fund.

Cllr. Knight entered the meeting at 7:20pm during this item.

8 Community Committee Appointments 2018/2019

The report of the City Solicitor invited Members to note the appointment of Cllr Akhtar as Chair of the Community Committee for 2018/19 as agreed at the recent annual meeting of Council.

Members were also requested to appoint to the following, as appropriate:-

- Outside Bodies as detailed at section 19 / Appendix 1 of the submitted report;
- One representative to the Corporate Parenting Board;
- Community Committee Champions; and
- Children's Services Cluster Partnerships.

RESOLVED – That the following Members be appointed to:-

- Better Communities Leeds Board of Directors – Cllr. K Brookes
- Cardigan Centre – Cllr. N Walshaw
- Swarthmore Centre – Cllr. G Harper
- Ireland Wood Children's Centre Management Committee – Cllr. J Gibson
- Environment and Community Safety Champion – Cllr. A Garthwaite
- Children's Services Champion – Cllr. J Pryor
- Employment, Skills and Welfare Champion – Cllr. C Knight
- Health, Wellbeing and Adult Social Care Champion – Cllr. N Walshaw
- Corporate Parenting Board Cllr. J Pryor
- Cluster Partnership Extended Services North West - Cllr. J Bentley

To note the appointment of Cllr. Ahktar as Chair on the Community Committee for 2018/19.

9 Community Committee nominations to Housing Advisory Panels (HAP)

The report of the Chief Officer Housing Management invited nominations from the Inner North West Community Committee to the Inner North West Housing Advisory Panel (HAP).

An Officer from Housing Leeds was in attendance at the meeting and provided an update on the review currently being undertaken on the placement of the Kirkstall Ward within the Inner North West HAP. It was noted

that Kirkstall ward would remain within the Inner North West HAP for 2018/19, to allow for time to plan the alignment of the Inner West HAP and the Kirkstall Ward with a view that Kirkstall will become part of Inner West HAP in 2019/20.

A brief discussion took place with the Ward Members of Headingley and Hyde Park. It was agreed that Cllr. Garthwaite would take a lead for Headingley and Hyde Park on the HAP with either Cllrs. Pryor or Walshaw to attend when she was unable to attend.

RESOLVED – To appoint the following to the Inner North West HAP:-

- Cllr. J Akhtar
- Cllr. A Garthwaite
- Cllr. J Gibson

10 Wellbeing Fund update for 2018/19 and end of year monitoring report for 2017/18

The report of the West North West Area Leader provided an update on the budget position for the Wellbeing Fund and Youth Activity Fund for 2018/19 and the current position of the small grants and skips pot listed at Table 2 of the submitted report. The report also provided the end of year monitoring for 2017/18 at Appendix 2.

The report asked that the Community Committee review the minimum conditions for taking a delegated decisions outside of Community Committees these were set out at paragraph 20 of the submitted report.

Members had received a revised copy of Appendix 1 which was tabled at the meeting. Members were advised of a revised figure of £108,070 for Inner North West Revenue Allocation for 2018/19.

Members considered two projects listed at Table 1, Wellbeing Revenue:-

- Money Buddies - £2,475.50
- Carnival Mash Up - £6,590

Members requested a peer inspection of the Carnival Mash Up project.

Members also considered a project listed at Table 3, Wellbeing Capital of the submitted report:-

- Rainbow Revamp -£700

The Committee briefly discussed the 'Leave Leeds Tidy' project.

RESOLVED – To:-

- Note the current budget position for the Wellbeing Fund 2018/19 (Appendix 1)
- Approved the Wellbeing revenue projects at Table 1;
 - Money Buddies £2,475.50 Approved
 - Carnival Mash Up £6,590 Approved
- Note the content of the end of year monitoring returns for projects funded in 2017/18 (Appendix 2)

- Note the current position of small grants and skips pot and note recently approved small grant and skips (Table 2)
- Note the position of the Youth Activity Fund
- Note the current position of the Wellbeing Capital fund and consider any funding applications
- Approved the Wellbeing capital project (Table 3)
 - Rainbow Revamp - £700 Approved
- Review and agree the minimum conditions for making delegated decisions (paragraph 20 of the submitted report)

11 Area Update Report

The report of the West North West Area Leader provided a summary of Community Committee business as well as a general update on other activity.

Members noted the following points:-

- Student Changeover Partnership Meeting which had been held on 9th May;
- Public Health Update with a request that Public Health attend a future meeting;
- A660 consultation which was attached as Appendix 1 of the submitted report.

Members were asked to consider themes for future Community Committee workshops. It was suggested that it would be good to have a future item which looked at what had happened to ideas presented from past Community Committee Workshops

The Committee were informed of the death of Janet Bailey who had passed away on 4th May 2018. Janet had worked within the community for a number of years.

The Committee were advised of upcoming events in the area:

- 5th July – Music event at All Hallows at 7pm
- 21st July – Hyde Park unity Day

RESOLVED – To note the discussions of the Inner North West Community Committee and any key messages.

12 Date and Time of Next Meeting

To note the next meeting of Inner North West Community Committee to be held on Thursday 27th September 2018 at 7pm.



Report of: Dianne Gill, Senior Policy Development Officer, Financial Inclusion Team

Report to: Inner North West Community Committee

Report author: Diane Gill, 0113 3789216

Date: 27/09/18

To note

Universal Credit Update

Purpose of report

1. To provide the Inner North West Community Committee with an update on Universal Credit from the Financial Inclusion Team in Leeds City Council and Department for Work and Pensions.

Main issues

2. The attached report is provided at the specific request of the chair of Inner North West Community committee and outlines the current position regarding Universal Credit.

Recommendations

3. To note the contents of briefing note and receive the presentation from Department of Work and Pensions.

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BACKGROUND

Universal Credit (UC) went live in Leeds on 1st February 2016 and has focused only on single jobseekers.

In the Governments Autumn Budget in November 2017 a number of changes were announced that have had an impact on UC. The most significant impact for Leeds was the closing of the current UC claiming process and therefore, since 1/1/18 no further new claims for UC have been made in Leeds. This will remain the position until Leeds moves onto the full UC digital claiming platform on 10th October 2018.

As at end May 2018 there were approx. 5,500 on the current UC system. 59% of claims were in employment and 41% of claims were not in employment.

From 10th October 2018, DWP will close the claiming gateway for all NEW claims to benefits that UC is replacing ie (Job Seekers Allowance, Employment Support Allowance, Income Support, Child Tax Credit, Working Tax Credit, Housing Benefit) and people will need to claim UC instead. This is known as the transition phase.

The Council will play an important role in supporting people to make and maintain UC claims under the new digital system and to also support people to manage their monthly payments of UC to ensure their priority bills (inc rent payments) are maintained.

MAIN ISSUES

- Once we move into the “transition” phase, all NEW claims will be made on the new DWP digital online claiming system. This means that people will make and manage all aspects of their UC via this online account and they will be required to notify changes of circumstances and interact with DWP via this online method.
- It is estimated by DWP that approx. 10,000 people in Leeds will claim UC in the first 12 months of full service.
- Any existing UC claims remaining on the current “live” service (5,500 as at May 2018) will have a 3 month window where claimants will need to make a new claim on the full service system. This is likely to be between November 2018 to March 2019. Further details from DWP are awaited as to how this will be administered.
- There will still be a group of people who will not be able to claim and instead they will continue to claim the legacy benefits that UC is replacing. Any couples or families with 3 or more children will fall into this group and so they will continue to claim help with any housing costs through Housing Benefit. This is an interim measure until DWP advise that the UC digital system is ready to accept UC claims from this group of people. This is expected to be sometime in January 2019
- Any people living in Supported or Temporary accommodation will claim UC but they will continue to have help with their housing costs by claiming Housing Benefit
- The council will have no access to any DWP UC systems and so will be unable to provide any advice or support relating to UC calculations and payments.
- The final phase of roll out is the migration phase which sees all remaining legacy benefit claimants migrated onto UC. This phase is expected to run from January 19 through to March

2023. There are few details known about this phase at this time but the process will not be a 'drag and drop' process where information and data is passed from legacy systems to UC. Instead, legacy benefits will be closed down and claimants will need to make a separate claim for UC. No date has been given as to when Leeds will start this migration phase.

FULL SERVICE PREPERATIONS

A large amount of work was undertaken by the council ahead of its "live" service date in February 2016, to ensure customers and organisations were ready for the implementation of UC in Leeds. These preparations have been re enhanced over the last 12 months to ensure we are as fully prepared as possible to support people as required under the full digital system of UC.

Customer Services (supporting Customers)

The main emphasis for the council will be supporting people to make and manage a UC claim and also to provide personal budgeting support to enable people to manage the monthly UC payment. DWP will fund the council to provide this support and the initial funding is based on the following estimates.

For the period Oct – Mar 2019 (6 months) it is estimated 640 people will need support to make a UC claim and 1050 people will need personal budgeting support.

There will still be an element of Housing Benefit claims until we move into the "migration phase" and beyond and this will impact on customers and front facing services in terms of understanding and dealing with a "dual system" for some years to come.

➤ Assisted Digital Support

Community Hubs are already playing a key role in supporting people to get online and this is something that is already evident as part of the Citizens@Leeds agenda. Online claiming support is not considered to be anything new to the Community Hubs current practices and it is anticipated that any support requirements for Universal Credit claiming will be contained within the Community Hubs existing provision.

As roll out expands the demand to provide further support to help people make and manage their online UC accounts will increase.

A triage approach will be adopted within the Hubs for establishing the type of online support required by each customer. Anybody requiring assisted support to make a UC claim will be given an appointment where an officer will provide support to make the claim. This online support will be available at Community Hubs across the city. Customers will be referred for digital training via the library service to support them to improve their digital capabilities for future.

Customers attending appointments for digital support to make a UC claim will undergo a vulnerability assessment and where it is identified that even with further digital skills training support it is unlikely that the customer will be able to manage the online UC regime, they will be referred to DWP where further support can be given by the Job Centre.

➤ Personal Budgeting Support (PBS)

Customers being referred for PBS will have the choice of receiving this support either face to face or on the phone. This support can be provided either by Customer Access or if they are a social tenant by their landlord. A joint approach is being taken by Customer Access and Housing to ensure a consistency in any PBS is given. Support includes managing a basic household budget, managing a bank account, and making payments.

Face to face support will initially be offered at the following Hubs: Merrion Centre , Dewsbury Road, Compton Centre and Armley. This will be reviewed as full service expands and rolled out to additional Hubs as required.

Awareness / workshops / information Sessions –

A number of training and awareness sessions have taken place within the 3rd sector and organisations including VAL (Voluntary Action Leeds) have been involved in ensuring local organisations attend sessions. In partnership with DWP, 2 full days were delivered to various groups and front line services, these included services both internal and external to the council, that will be dealing with people who will need to claim UC from October. All childrens centres managers across the city will also receive awareness sessions.

Internal sessions have also been delivered to managers within the councils catering /cleaning and waste management services as it is likely that staff working within these services may also eligible to claim UC.

Support has been given to the debt forums across the city to develop their own material around awareness / promotion. This will be a consistent message in line with the councils approach.

Forums and seminars for private landlords have been provided by DWP to educate landlords on the implications of UC for their tenants and the impacts that UC will have on their rental income for their rental.

Housing Benefit (HB) back office function

Work within the current Benefit service is taking place to ensure the service will deliver a smooth transition from HB to UC from October and one of the key requirements will be to ensure council tax support take up is maximised. Free School Meals administration will continue to be administered by the HB back office function .

A key issue for the service is the current volume of information received from DWP via its automation function. This area is under close monitoring by current full service sites and feedback and resolution discussions are ongoing.

Publicity / communications / leaflets

DWP have a developed UC website which staff will direct people to which provides a host of UC materials and information. In addition the council has updated and relaunched a public leaflet which provides details of where people can go to get support to get online and also advice on what to do to get ready for UC.

A staff support guide has also been produced which will give staff guidance on how to deal with queries and how to support people with making and managing a UC claim and also how to direct for budgeting support.

The councils UC web page will be updated ahead of full service providing full details of UC and what people need to do to make a claim.

Staff training

All relevant customer services officers will be provided with training and awareness on UC to ensure a consistent message is provided from the council covering:

- Online claiming support
- Personal Budgeting support

Digital awareness / upskilling

The Library service are looking at digital support across the whole city and 2/3 digital inclusion coordinators have been appointed to increase capability and coordination in the city and to generate engagement.

“Learn my way” is an online tool taking people through the whole UC experience and Libraries will be utilising this product when supporting people with digital upskilling around UC claiming.

A “get online in Leeds” booklet has been produced which shows PC access and digital skills support across the councils public sites. There is also an online digital map that will allow advisors to provide accurate signposting to local organisations where online support can be given.

Leeds City College has developed a course specifically to support people through the UC claim process and it is for anybody struggling to access digital systems.

Full service site visits

As Leeds is one of the last LA's to move into full service, a number of visits have been made to existing full service sites. These visits have enabled officers to gain information as to issues / difficulties that other LA's are experiencing and with this knowledge processes are being developed to mitigate impacts for customers, staff and support organisations.

SUPPORTING HOUSING LEEDS TENANTS

Housing Leeds have reviewed the UC action plan in preparation for the launch of full service in Leeds in October. The plan is a cross tenure plan including actions required for council tenancies, housing support and private sector housing. We are continuing to work closely with colleagues in Communities and Environment, other council departments and other partners to ensure a joined up approach to the introduction of Universal Credit across the city.

Central to our approach is ensuring that our service offer builds on the experience we have gained through live service and is consistent with the council wide service offer; that our staff teams are trained and prepared to deliver at the launch of full service and to ensure that knowledge and information about UC is mainstreamed across our entire staff team in preparation for full migration to UC. These priorities are reflected in our action plan where the themes are:

- Service actions - we are reviewing our service offer to continue to provide wrap around service for tenants who most need it. We will develop a clear criteria to determine how we ensure all tenants receive a level of support which allows them to make and maintain their UC claim.
- Training - a training plan is being developed for those staff who will be supporting tenant's receiving UC. Information will then be cascaded to staff in wider teams to ensure broader understanding.
- Communications- which are timely so that the information is relevant to what is happening at the time and ongoing to build ensure impact and recollection.

Housing Leeds have continued to support tenants claiming Universal Credit, and those affected by the benefit cap and the under occupancy charge.


- We have had 1,365 tenants claim Universal Credit during live service. Of these 457 are live claims.
- We have had 335 tenants affected by the benefit cap, which has reduced from 385 a year ago.
- We have had 4,351 under occupation cases and were working with 1,867 tenants in arrears and affected by the charge. Both the numbers of tenants in arrears and the amount owing has reduced over the last 12 months.

CONCLUSION

UC national roll out is now into its 5th year and on the latest information from DWP it will take until 2023 to be fully rolled out across the country. Once it is fully rolled out in Leeds it is estimated there will be approx. 85,000 people claiming UC. The council has been preparing for this wider roll out for the past 3 years and we are confident that we have done everything possible to ensure our customers, staff and partner services are prepared for this change to the way people claim welfare benefits.

It is proposed that once we have been in full service for 6 months, we will report back on the initial impacts of full service UC in Leeds and how this is affecting customers and the council's ability to support those impacted by this change.





Department for Work & Pensions

Universal Credit Full Service

Simon Betts Partnership Manager DWP

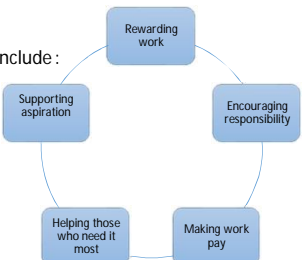


Opening up work

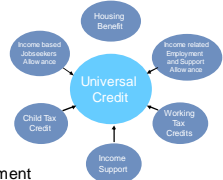
Universal Credit

The Government is introducing the biggest welfare change for the last 60 years.

It's cornerstones include :



Universal Credit - Overview



- One simple payment
- Paid monthly
- For people in and out of work
- Use PAYE in real time information (RTI)

When do you Claim Universal Credit?

- When making a brand new claim from 10/10/18 to one of six affected benefits
- OR when customer's financial circumstances change which would have meant they would have previously need to claim one of those benefits- (see slide 6 below for examples).
- If on existing Universal Credit Live Service will need to transfer to Universal Credit Full Service by December 2018 (see slide 5)
- For everyone else there is a national migration programme between June 2019 & 2023 (not sure where Leeds will be on that schedule.)

Live Service to full Service - the claimant journey

- When you become a full service area all Universal Credit Live Service claimants will start to **switch** onto the full service.
- The switching process is managed by Universal Credit, the claimant does not have to do anything until they are asked.
- It starts approximately 3 months after offices have transitioned to full service.
- Claimants will have an explanation about the switching process, either by their work coach when they attend the jobcentre or in writing prior to them having to switch their Universal Credit Claim.
- They will need to complete their details on line via the full service, and then book and attend an appointment in their jobcentre. Claimants will also be asked to provide evidence to support their identity either by successfully using **VERIFY** on Govuk or at the jobcentre. This will ensure the most up-to-date evidence is held for the claimant.

Natural Migration Triggers Examples

<p>Move from out of work to in work Current ESA(R) IS claimants, or their partners, who increase their working hours or start work such that they no longer meet the conditions for ESA(R) are no longer able to make a new claim to Tax Credits if they live in a Universal Credit Full Service area and should be advised to make an online claim to Universal Credit. Those with an existing Tax Credit claim can continue to claim Tax Credit.</p>	<p>Move from in work to out of work Current WTC claimants whose hours reduce to less than 16 hours per week are no longer able to make a new claim to ESA(R) or IS if they live in a Universal Credit Full Service area and should be advised to make an online claim to Universal Credit.</p>	<p>Move from out of work to sick Current ESA(R) IS claimants are no longer able to make a new claim to ESA(R) if they live in a Universal Credit Full Service area and should be advised to make an online claim to Universal Credit.</p>	<p>Move from sick to out of work Current ESA(R) claimants are no longer able to make a new claim to ESA(R) or IS if they live in a Universal Credit Full Service area and should be advised to make an online claim to Universal Credit.</p>
<p>Move from sick to in work (or permitted work becomes permanent) Current ESA(R) claimants are no longer able to make a new claim to Tax Credits if they live in a Universal Credit Full Service area and should be advised to make an online claim to Universal Credit. Those with an existing Tax Credit claim can continue to claim Tax Credit.</p>	<p>Move from in work to sick (reduction in hours due to sickness) Current WTC claimants are no longer able to make a new claim to ESA(R) if they live in a Universal Credit Full Service area and should be advised to make an online claim to Universal Credit.</p>	<p>Household becomes responsible for a child for the 1st time Claimants living in a Universal Credit Full Service area are no longer able to make a new claim to Tax Credits and should be advised if they wish to claim for additional financial support because they have a child living with them to make an online claim to Universal Credit. Those with an existing Tax Credit claim can continue to claim Tax Credit.</p>	<p>Claimants separate For example where a current joint tax credit claimants who separate and live in a Universal Credit Full Service area are unable to make a new claim to Tax Credits as a single person. Claimants should be advised to make an online claim to Universal Credit if they continue to receive additional financial support if they have a child(ren) living with them or are on a low income.</p>
<p>Stopping an existing claim when a claim to Universal Credit Full Service is made If a new claim to Universal Credit Full Service is made and there is a current ESA(R) ESA(R) IS HB or Tax Credits claim, Universal Credit Full Service will contact Benefit Centres/Local Authorities and for her manages revenues and customs to stop the existing claim.</p>	<p>IS lone parent child UI reaches age 5/ permanently leaves household Current IS claimants are no longer able to make a new claim to ESA(R) ESA(R) when their award to IS ends if they live in a Universal Credit Full Service area and should be advised to make an online claim to Universal Credit.</p>	<p>HB claimant moves from LA into a Universal Credit Full Service area LA Existing HB claimants who move into a Universal Credit Full Service area LA are no longer able to make a new claim to HB in the new LA area and should be advised if they wish to continue to obtain financial support with their rent to make an online claim to Universal Credit.</p>	<p>Stopping an existing claim when a claim to Universal Credit Full Service is made If a new claim to Universal Credit Full Service is made and there is a current ESA(R) ESA(R) IS HB or Tax Credits claim, Universal Credit Full Service will contact Benefit Centres/Local Authorities and for her manages revenues and customs to stop the existing claim.</p>

Things to remember

- The service is the same no matter what device you use.
- There is no app – it runs in your internet browser.
- Gather all your personal details before you start to make things quicker.
- You will need to create an email address before you begin if you don't have one.
- If you aren't able to make a claim for Universal Credit at the moment, GOV.UK provides links to some benefit calculators that may help you.

It's a simplification of the benefit system

Current benefit system	Universal Credit
Multiple benefits with multiple places to claim them	One benefit, one place to claim
Different benefits for in or out of work	One benefit that stays with you in and out of work
Different entitlement rules for different people	One benefit for everyone*
Complex rates for ESA	Simpler rates for limited capability (only two elements)
Different organisations (DWP, HMRC, Local Authorities)	All administered under DWP
Paper forms or clerical processes to claim	Can claim online
The Government keeps your information / data	Claimants own and can see all their information / data using an online account
Changing details can be clerical or paper/phone based	Change circumstances online
Feels more individual	Is based on everyone in your household

*Full service only.
Once fully rolled out, 7 million people will be affected by Universal Credit.

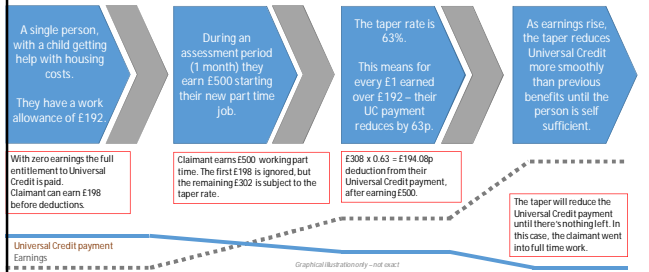
Universal Credit – is opening up work by...

- Helping make sure you're better off in work than on benefits
- Allowing part-time and short-term work to act as a stepping stone into work
- Enabling you to work more than 16 hours a week and still claim Universal Credit
- Paying towards your childcare costs, giving you more flexible working hours

This is enabled by a taper that reduces your Universal Credit as you earn more money instead of stopping all your support outright when you work a certain amount.



The Taper In Action

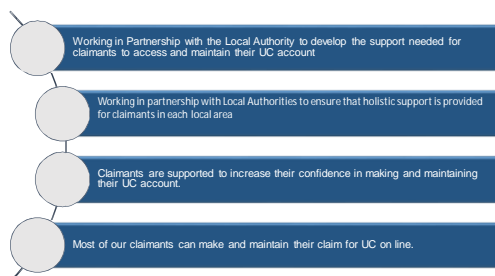


The 2017 Autumn Budget changes continue to define the benefit itself

These announcements bring positive changes to Universal Credit (UC) service.

- Claimants can now claim up to a 100% advance straight away and repay it over a 12 month period.
- Claimants will be able to request an advance online from Spring 2018.
- Claimants no longer need to wait 7 waiting days to qualify for benefit.
- There is a "Transition to UC housing payment" that gives a 2 week housing payment (non repayable).
- It is easier for claimants to get a managed payment to landlords and is discussed with the work coach.
- Additional funding for in-work progression trials has been set aside to help that demographic.
- Every jobcentre will have the full (online) service by the end of 2018*
- UC temporary accommodation measure
- We will be working closer in partnership with Citizens Advice
- Extension of the gateway for families with more than 2 children back to legacy benefits until Jan 2019.
- Closure of UC Live Service for new claims from Dec 2017.

Assisted Digital Support.

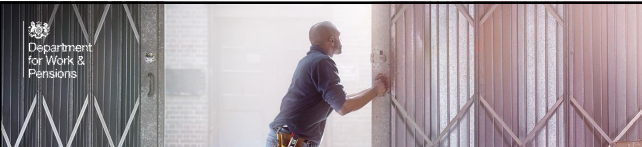


To make a claim for UCFS

- Advise customers to go to:
- www.gov.uk/apply-universal-credit
- <https://www.gov.uk/government/publications/introducing-govuk-verify/introducing-govuk-verify>
- You can apply for free school meals at:
<https://www.gov.uk/apply-free-school-meals>

VERIFY!

- It takes about 15 minutes for customers to verify their identity the first time they use GOV.UK Verify, and a couple of minutes any time after that.
- When they use GOV.UK Verify to access a government service, they choose from a list of companies certified to verify their identity.
- The company they've chosen may ask them some questions, or perform other checks using photo identification and financial information before confirming their identity to the government department they're trying to use (eg to HMRC if they're doing their tax).
- Each certified company has different ways of verifying their identity, and the options are growing all the time.
- Using certified companies makes GOV.UK Verify a safer, simpler and faster way of accessing government services online.
- Go to: <https://www.gov.uk/government/publications/introducing-govuk-verify/introducing-govuk-verify>



Department for Work & Pensions

Universal Credit Full Service

Work Coach Support

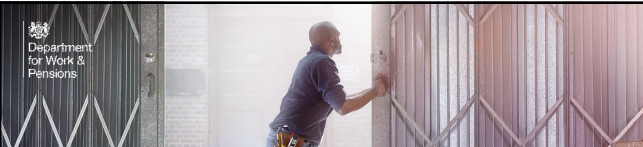
UC Universal Credit
Opening up work

Role of the Work Coach

- This isn't like the 'legacy benefit process at all!!
- Elements of the approach have been tested in UC live running (Single people)
- Work Coach caseloads will have a range of customer groups – numbers are expected to grow faster than in UC live running
- The Work Coach will interact with the customers in a variety of ways e.g. by text, email, via 'To DO's' in the customers journal and where necessary face to face
- Customers will also have support from their Case Manager in the Service Centre – very much a three way interaction
- The Service Centre will have a dedicated team that will deal with a specific geographical area

Things to remember

- Links to websites or jobs sent to you are not clickable. You'll need to copy and paste them.
- You can ask questions directly to your Work Coach using the journal.
- If you need to upload something to your account, a to do will be sent to let you.
- You can re-access any work tools you have used from your journal.
- Once a to do is completed, all the notes attached to it will move to your journal all together.
- Your Work Coach can view your account as you do and so if you need support you can work on something together. Your Work Coach can then save its progress in your journal for you to continue making progress at home.
- Whilst you can keep CV's and other documents saved into your account, we recommend saving them on your own device / cloud storage too.
- Work tools are very much in early development and like the rest of the service, are subject to change.



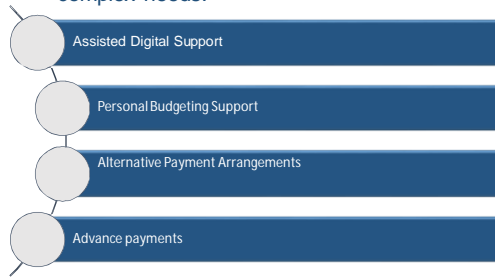
Department for Work & Pensions

Universal Credit Full Service

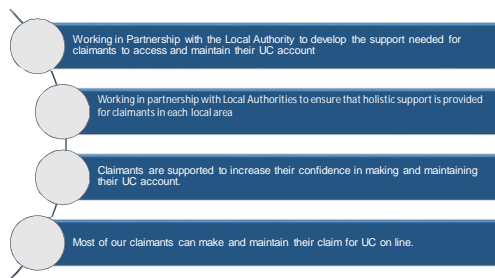
Supporting Claimants Needs

UC Universal Credit
Opening up work

Supporting claimants with complex needs.

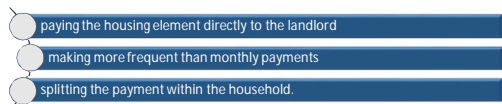


Assisted Digital Support.



Alternative Payment Arrangements

For a minority of claimants, alternative payment arrangements may be required; these might include-

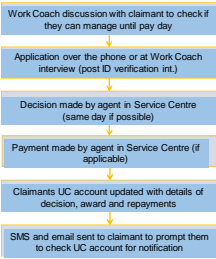


We will also have the option to make rent payments direct to the landlord if a claimant reaches a certain level of rent arrears.

APA request
matrix

Factors to consider for alternative payment arrangements	
Tier One factors - Highly likely / probable need for alternative payment arrangements	
1.1	Drug / alcohol and / or other addiction problems e.g. gambling
1.2	Learning difficulties including problems with literacy and/or numeracy
1.3	Serious / multiple debt problems
1.4	In Temporary and / or Supported accommodation
1.5	Homeless
1.6	Domestic Violence / abuse
1.7	Mental Health Condition
1.8	Currently in rent arrears / threat of eviction / repossession
1.9	Claimant is young either a 16/17 year old and / or a care leaver
1.10	Families with multiple and complex needs
Tier Two factors - Less likely / possible need for alternative payment arrangements	
2.1	Third party deductions in place (e.g. for fines, utility arrears etc)
2.2	Claimant is a Refugee / asylum seeker
2.3	History of rent arrears
2.4	Previously homeless and / or is supported accommodation
2.5	Other disability (e.g. physical disability, sensory impairment etc)
2.6	Claimant has just left prison
2.7	Claimant has just left hospital
2.8	Recently bereaved
2.9	Language skills (e.g. English not spoken as the first language)
2.10	Ex Service personnel
2.11	NEETs - Not in Education, Employment or Training

UC Advance process





Report of: Shona McFarlane, Chief Officer Access & Care Delivery, Adult Social Care

Report to: Inner North West Community Committee, Headingley, Hyde Park

Report author: James Turner, Project Leader, Service Transformation

Date: Thursday 27th September 2018 To note

Inner North West Community Committee Briefing Neighbourhood Team – September 2018

1. Purpose of report

- 1.1. This report updates on the progress with Strengths Based Social Care across the city and draws attention to local features of this new approach to service delivery.

2. Strengths Based Social Care (SBSC) Model – An Overview

- 2.1. The new strengths-based model establishes a way of delivering adult social work practice that is:

- Values driven
- Community focused in achieving outcomes
- Empowering of staff
- A partnership with local people
- Builds on the asset based approach already in place in Leeds

- 2.2. The new model moves away from the focus on eligibility and assessment towards a strengths-based and person-centred approach.

- 2.3. With SBSC, the starting point is always to look first at what someone can do rather than what they can't do; a move away from "what's wrong" to "what's strong".

- 2.4. After an initial conversation with a customer to understand their concerns and see what they have tried already we try to get them to the right place to help them.

- 2.5. That 'right place' may be a pre-booked conversation with one of the social work team at a local community venue, but it may be some peer support or a community group.
- 2.6. Social Workers have designed new tools to reduce bureaucracy and enable transparent conversations with customers that focus on the individual and the outcomes they desire.

3. Main issues

3.1. New ways of working

- 3.1.1. During the initial call customers have more clarity around their options and The What's Out There Guide has been designed to enable call handlers to connect customers to beneficial services in their community.
- 3.1.2. A Rapid Response team is now in place to stabilise all crisis situations with a focus on make safe, short term work.
- 3.1.3. Customers can now also book a community appointment with a Social Worker in a Talking Point; the average wait is currently 10 days.
- 3.1.4. Each Neighbourhood Team has a community-based Talking Point where customers can meet Social Workers and see the range of options open to them in their local area.
- 3.1.5. At the Talking Point and in place of home visits and lengthy assessments Social Workers and customers can now have a series of conversations based on what the customer wants.
- 3.1.6. Social Workers have re-designed paperwork to record conversations so it is easier for customers to understand and less bureaucratic to complete.
- 3.1.7. This also empowers Social Workers to spend more time with customers and understanding their local community.
- 3.1.8. Teams now meet to 'peer review' their work before submitting support plans and this increases team knowledge and understanding and introduces creative solutions.
- 3.1.9. New ways of working are being embraced and the approach is being applied across different services within Adults & Health and with our Health partners across the city.

3.2. Local Progress & impact

3.2.1. Customers have told us that it is “nice to just have a conversation” and feedback is being gathered as part of the ongoing evaluation work.

3.2.2. Each NT offers on average 4 TP appointments per week with an average wait time of 10 days.

3.2.3. More people are having their needs met in a way that doesn't require traditional services but enables them to live life the way they choose.

3.2.3.1. Meanwood Neighbourhood Care Management Team

3.2.3.2. The new paperwork has provided staff with the opportunity to have creative rather than “checklist” conversations which are proportionate and led by the customer.

3.2.3.3. As a result of Talking Points the team is working with customers and carers at a much earlier stage providing them with solid advice about what is available in the community and what is possible to overcome their difficulties.

3.2.3.4. Peer Review within the team is improving practice, expanding team and individual knowledge and providing the benefit of different viewpoints.

3.2.3.5. There is a champion in the team who is linked with Extra-care and Mae-care and the Integrated Monthly meetings provide an opportunity for group discussion about individual cases and possible solutions.

3.2.3.6. Woodsley Neighbourhood Care Management Team

3.2.3.7. Social workers have really liked the new conversation record as a support for a conversation with a customer. It facilitates a conversation looking at customer strengths and allows for more proportionate recording which is easier for customers to understand.

3.2.3.8. Customers are remaining with the same social worker from their first conversation onwards. This helps to keep continuity and consistency.

3.2.3.9. Our Talking Point is at a neutral venue with information on community events and groups, and a welcoming atmosphere that helps put customers at ease.

3.2.3.10. Talking Points have helped to ensure that people are seen earlier and have a timetable to when they will be seen.

3.2.3.11. The team is using peer review to explore options and use the whole team's expertise. This has helped us to work towards outcomes prior to implementing formal support plans.

3.2.3.12. Holt Park Neighbourhood Care Management Team

3.2.3.13. The new paperwork has allowed for staff to focus on the important issues for customers rather than having to go through a full assessment. This has allowed more proportionate and understandable recording that is easier for customers to understand.

3.2.3.14. The team has a greater knowledge of local community resources, which lets them do more effective signposting and help customers to achieve the outcomes that are important to them.

3.2.3.15. As part of that community engagement, Talking Points are held in neutral community venues. This helps put customers at ease and means that social workers are able to see more people.

3.2.3.16. This has led to customers being seen more quickly and having a better idea of when they will be seen.

3.2.3.17. Peer review has been a helpful process for looking over a case and accessing the knowledge and skills of a whole team, with multiple people contributing and offering solutions.

4. Conclusion & next steps

4.1.1. Strengths-based Social Care places the customer at the heart of conversations which now involve our community partners.

4.1.2. A quality performance framework is in place to ensure consistency across the city and to monitor the impact from a customer, quality and financial perspective.

4.1.3. The approach is currently being evaluated with the assistance of nationally renowned academic John Bolton and initial findings are due later in the year.

4.1.4. As new ways of working embed the approach is being explored with providers and partners across the city.

5. Recommendations

5.1. That Elected Members note the above update.

- 5.2. That Elected Members note the desire to return to the Community Committee Chairs Forum with a summary of this round of updates.
- 5.3. That Elected Members consider how we further build relationships between Adults and Health and local communities and benefit from Members' expert local knowledge.

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Report of: Martin Dean, Area Leader

**Report to: The Inner North West Community Committee – Headingley and Hyde Park,
Little London and Woodhouse, Weetwood**

Report author: Jenna Robinson 0113 378 5475, 07712214956

Date: 27 September 2018

For decision

Wellbeing Fund update for 2018/19 Q2

Purpose of report

1. This report provides the Inner North West Community Committee with an update on the budget position for the Wellbeing Fund and Youth Activity Fund for 2018/19 and the current position of the small grants and skips pot.
2. The report also asks the Community Committee to approve the Wellbeing funding round process and timescales for the 2018/19 Wellbeing budget.

Recommendations

3. The Inner North West Community Committee is asked to:
 - Note the current budget position for the Wellbeing Fund for 2018/19 (**Appendix 1**) and consider any applications.
 - Note the current position of the Small Grants and Skips pots (**Table 1**)
 - Note the current position of the Youth Activity Fund and those projects supported to date (**Table 2**).
 - Note the current position of the Wellbeing Capital fund and consider any funding applications.
 - Agree the recommended application round process and funding priorities for 2018/19.

Main issues

4. This report provides members with an update on the budget position for the Wellbeing Fund for 2018/19. The report highlights the current position of the small grants and skips pots. It also provides an update on the Youth Activity Fund.
5. Community Committees have a delegated responsibility for the allocation of Wellbeing funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. The Inner North West Community Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. These projects are then monitored and assessed by the Community Committee throughout the year to ensure they are fully meeting their objectives.
7. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equality and diversity; and be unable to cover the costs of the project from other funds. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender (including Trans), marital status, race, ethnic origin, age, sexual orientation or disability; under the Public Sector Equality Duty the Council must have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations between different people when carrying out their activities.
8. Funding for projects specifically targeted at certain groups is allowed under the Equality Act provided there is a clear evidence base for doing so (such as activities to promote women's health through sport projects or a project targeted at people with hearing impairments, or one for new migrants to help them integrate). Further advice on these can be given on a case by case basis if required.
9. The fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

10. In addition, the Inner North West Community Committee receives a sum of Youth Activity Fund monies. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.
11. For 2018/19 the Inner North West Community Committee received a wellbeing allocation of £102,264. Taking into account project underspends and roll forward from 2017/18, the total fund available for new projects in 2018/19 was **£109,323**. This funding has so far been committed to 20 projects for 2018/19, as listed in **Appendix 1** totalling **£109,164**. There is 1 project for consideration at the meeting today, see below at point 18.
12. In addition to revenue, the Community Committee also receives an allocation of Wellbeing capital funding. There is **£54,100** in capital monies available for allocation. Following 2 capital projects which have been approved by DDN (Community Garden at Left Bank and New tables and chairs for Better Leeds Communities) totalling **£6,305** alongside the Lovell Park Flats project totalling **£10,000**. This leaves the current Capital balance at **£37,795**. See **Appendix 1** for a full budget update.
13. For 2018/19, the Inner North West Community Committee received a sum of £23,040 Youth Activity Fund (YAF) monies. Taking into account project underspends and roll forward from 2017/18, the total fund available for new YAF projects in 2018/19 was **£28,845**. This funding has so far been committed to 7 projects for 2018/19, this leaves **£219** available for YAF allocation as listed in **Appendix 1**.
14. As agreed at the last meeting on 21st June, the shortfall of available funding for YAF was agreed to be taken from additional allocation of the wellbeing budget for 2018/19.

Wellbeing budget statement 2017/18

15. The latest Wellbeing budget statement for 2018/19 is included at **Appendix 1** to this report. This shows **£158** remaining to allocate this financial year. However, it is indicated that there is likely to be an under spend of **£1,714** by Leave Leeds Tidy, which will leave **£1,872** unallocated.
16. Since the last meeting on 21 June 2018, 1 project has been approved by delegated decision, as detailed below:

17.	Project name	Organisation/Department	Amount approved	Project detail
	Leeds LGBT+ Sport Fringe Festival	Leeds LGBT+ Sport Fringe festival	£1,152	Deliver a 12 month program of activities targeting LGBT+ communities and allies combatting homophobia, biphobia and transphobia in sport.

18. There is 1 project for consideration at the meeting today, see below:

Project name	Organisation/Department	Amount requested	Project detail
Refurbishment of Welcome In Activity Room	OPAL	£10,000	Next stage of renovation of the Welcome in, to cover the costs of installing heating, lighting, new windows, resurfacing of the floor, old bar taken out and kitchenette installed, creation storage and furnishing the room.

19. **Appendix 1** sets out the current budget position for Wellbeing projects showing the amount approved by the Community Committee and the value of funds spent to date. The Wellbeing budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.

20. **Wellbeing Budget – Small Grants & Skips**

There have been 4 small grants approved so far this financial year and 1 skip. These are listed in **Table 1** below. There is currently **£3,886** available for allocation for small grants and skip hire in the 2018/19 budget. The Community Committee is asked to note the current position of the budget and those grants and skips that have recently been approved.

21. **Table 1: Small grants and skips – Projects funded to date from last committee**

Project Name	Organisation /Department	Amount Requested	Amount Approved
Irish Arts and Cultural Activities and events in Headingley 2018-19	Irish Arts Foundation	£500	£500
St Mark's Woodhouse Grounds Consultation	Gateway Church	£420	£420
Ireland wood residents association fun day	Ireland Wood Residents Association	£500	£500
Hyde park Unity day skip	Hyde park unity day	£420	£420

22. Youth Activity Fund

This fund is to commission sports and cultural activity for young people aged 8 -17. **Table 2** below lists those projects currently agreed from the Youth Activity Fund.

23. **Table 2: Youth Activity Fund – Projects funded to date**

Project Name	Organisation /Department	Amount Requested	Amount Approved
DJ school UK/ Breaking through Leeds	East Urban Arts Week 2018	£5,061	£5,061
Mini Breeze	Breeze	£7,200	£7,200
Activity Programme 2018/19	West Leeds Activity Centre	£5,500	£5,500
Youth Group at the Welcome Inn	Leeds Youth Service	£2,339	£2,339
Wednesday Night Youth Group at the Welcome Inn	Cardigan Centre	£7,952	£7,952
Rosebank Rangers	Hyde Park Source	£4,560	£4,560

24. 2018/19 Wellbeing Capital Projects

At the last update received from the Council's Finance Department, there was **£54,100** in capital monies available for allocation. A full update regarding those capital projects currently ongoing is available at Appendix 1. There have been no additional projects approved since the last meeting.

25. 2018/2019 Wellbeing Application Round

Members are asked to approve the method by which Wellbeing grants are approved for 2018/19. In previous years, this has been done through an open application process coordinated alongside the Inner West and Outer West Community Committees.

It is proposed that the application round follows the same process again, with applications invited between 26 October 2018 and 11 January 2019, for approvals at the March Community Committee meeting for the financial year 2019/20.

The proposed priorities below are also reflected in the Community Plan 2018/19.

Inner North West Wellbeing fund priorities

1. Increase community activity and local residents' involvement in decision making
2. Work with our partners to improve services in our local neighbourhoods
3. Support activities that make people and places feel safer
4. Enhance the quality of our parks and public spaces

5. Develop and make better use of community assets
6. Support children and young people to be engaged, active and inspired
7. Promote healthy lifestyles and tackle health inequalities
8. Provide opportunities for people to get jobs, volunteer or learn new skills
9. Improve access and engagement in sport and cultural activities

The Communities Team will consult with Members before and during the process, bringing everyone together for a workshop to review all applications.

Members are asked to approve the above process.

Corporate considerations

26. Consultation and Engagement

The 2018/19 Wellbeing application round was advertised to all Community Committee contacts. The Youth Activity Fund application rounds are promoted through the Breeze Culture Network and local providers, with consultation from children and young people also being taken into account.

27. Equality and Diversity / Cohesion and Integration

All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration.

28. Council policies and City Priorities

Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

29. Resources and value for money

Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

30. Legal Implications, Access to Information and Call In

There are no legal implications or access to information issues. This report is not subject to call in.

31. **Risk Management**

Risk implications and mitigation are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

32. **Conclusion**

The Inner North West Community Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme for 2018-19.

33. **Recommendations**

The Committee is asked to:

Note the current budget position for the Wellbeing Fund for 2017/18 (**Appendix 1**) and consider any funding applications.

Note the current position of the small grants and skips pot (**Table 1**).

Note the current position of the Youth Activity Fund and those projects supported to date through this (**Table 2**) and consider any YAF applications.

Note the current position of the Wellbeing Capital fund and consider any funding applications.

Agree the recommended application round process and funding priorities for 2017/18.

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1.0 Revenue

1.1 Revenue Budget Calculation

The table below describes the revenue budget calculation for the 2018-19 financial year. It shows the amount allocated to the Inner North West Community Committee, details of the carry forward from 2017-18 and any existing commitments.

2018/19 INW Revenue Budget	Inner North West Community Committee
Balance Brought Forward from 2017-18	£ 21,268.73
INW Revenue Allocation for 2018-19	£ 102,264.96
Total	£ 123,533.69
Schemes Approved from 2017-18 budget to be paid in 2018-19	£ 14,210.33
Projects approved in 18-19	£ 109,164.65
Total Commitments	£ 123,374.98
Remaining to Allocate (Wellbeing)	£ 158.71
Remaining to Allocate (Youth Activities)	£ -

1.2 Revenue Project Statement

The table below provides a current revenue project statement; most grants are paid retrospectively, so grants shown as unpaid at this point in the year do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Approved	Actual	Remaining
Active Seniors Group	The Cardigan Centre	£ 5,800.00	£ 1,170.42	£ 4,629.58
Stepping Into Employable	Right Choices Project	£ 7,298.00	£ 6,559.17	£ 738.83
Behno Wellbeing Group	Behno	£ 6,000.00	£ 3,000.00	£ 3,000.00
Leave Leeds Tidy	Leeds University Union	£ 8,106.00	£ 6,678.61	£ 1,427.39
Empowering women, embroidery	Vandan Group	£ 1,670.00	£ 660.00	£ 1,010.00
Hyde Park Unity Day	Hyde Park Unity Day	£ 5,000.00	£ 5,000.00	£ -
Eatwell Café Little London	Community Action Little London & Servia's	£ 7,736.00	£ 2,122.80	£ 5,613.20
Little London Community Fun Day	Leeds City Council – Housing Leeds	£ 2,000.00	£ -	£ 2,000.00
Inter-Generational Mutuality Project	Caring Together in Woodhouse and Little London	£ 7,308.00	£ 1,754.90	£ 5,553.10
Aireborough Supported Activities Scheme – Holiday Play Schemes	Aireborough Supported Activities Scheme	£ 1,884.00	£ -	£ 1,884.00
Additional Enforcement Staff for Woodhouse Moor	Leeds City Council Safer Leeds	£ 10,000.00	£ -	£ 10,000.00
Youth Support Worker	The Cardigan Centre	£ 7,188.00	£ 1,831.38	£ 5,356.62
Out of Hours Noise Nuisance	Leeds Anti-Social Behaviour Team	£ 6,000.00	£ -	£ 6,000.00
Small Grants & Skips Pot 2018	LCC Communities Team	£ 6,409.35	£ 1,602.38	£ 4,806.97
Communications Budget Pot 2017/18	LCC Communities Team	£ 1,451.80	£ -	£ 1,451.80
Headingley LitFest 2018	Headingley LitFest	£ 2,100.00	£ -	£ 2,100.00
INW Festive Lights 2018	Leeds Lights – Leeds City Council	£ 12,996.00	£ -	£ 12,996.00
Money Buddies - Headingley Hub	Burmantofts Community Projects	£ 2,475.50	£ -	£ 2,475.50
Carnival Mash Up Returns	Geraldine Connor Foundation	£ 6,590.00	£ -	£ 6,590.00
Leeds LGBT & Sport Fringe Festival	LGBT & Sport Fringe Festival	£ 1,152.00	£ -	£ 1,152.00
Totals:	£	109,164.65	£ 30,379.66	£ 78,784.99

1.3 Revenue Projects Live from Previous Years

The table below provides a revenue project statement of grants funded in previous years.

Project Name	Lead Organisation	Approved	Paid	Remaining
Community Volunteering Project	Caring Together in Woodhouse and Little London	£ 1,338.33	£ 1,338.33	£ -
Small Grants & Skips 2017	Communities Team WNW	£ 1,400.00	£ 916.00	£ 484.00
Emotional and Wellbeing support – targeted intervention work	The Cardigan Centre	£ 5,432.00	£ 5,432.00	£ -
Paediatric First Aid for Parents and Carers	Ireland Wood Children's Centre	£ 680.00	£ -	£ 680.00
Conversation course	Bahar Women's Group	£ 5,360.00	£ -	£ 5,360.00
Totals:	£	14,210.33	£ 7,686.33	£ 6,524.00

1.4 Youth Activity Fund 2017-18 Carry Forwards

The table below lists those Youth Activity projects supported in 2017-18 and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Approved	Paid	Remaining
Cardigan Centre (Weetwood Pot)	Cardigan Centre	£ 5,500.00	£ 5,163.00	£ 337.00
Meanwood Friday Night Club & Activity Weeks	Meanwood Junior Playscheme	£ 1,683.11	£ 1,683.11	£ -
Weetwood Youth Project @ Welcome In Community Centre	Leeds Youth Service	£ -	£ -	£ -
Totals:	£	7,183.11	£ 6,846.11	£ 337.00

1.5 Youth Activity Fund 2018-19

The table below lists Youth Activity projects supported this year and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Approved	Paid	Remaining
Easter Urban Arts Week 2018	DJ School UK / Breaking Through Leeds	£ 5,061.68	£ 5,061.68	£ -
Mini Breeze	Breeze	£ 7,200.00	£ -	£ 7,200.00
INW Activity programme 18/19	West Leeds Activity Centre (WLAC)	£ 5,500.00	£ -	£ 5,500.00
Youth Group at Welcome Inn	Leeds Youth Service	£ 2,339.00	£ -	£ 2,339.00
Wednesday Night Youth Group at Welcome Inn	The Cardigan Centre	£ 7,952.00	£ -	£ 7,952.00
Hyde Park Source	Rosebank Rangers	£ 4,560.00	£ -	£ 4,560.00
		£ 32,612.68	£ 5,061.68	£ 27,551.00

Inner North West Youth Activity Funding 2018-19	
YAF Balance brought forward	£ 11,170.01
YAF Allocation for Year 2018-19	£ 28,845.04
YAF Total Allocation (inc b/f)	£ 40,015.05
YAF Earmarked 17-18	£ 7,183.11
Current YAF Figures	
Budget for Year:	£ 32,831.94
Total Approved 18-19	£ 32,612.68
Available Left to Allocate:	£ 219.26

1.6 Capital Spend

The table below lists capital projects previously supported and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Wards Benefiting	Approved	Paid
Left Bank Leeds Community Garden	Left Bank Leeds owned by Antioch Trust		£ 5,000.00	0
Purchase of new tables and chairs	Better Leeds Communities		£ 1,305.00	0
Lovell Park Flats	Housing Leeds		£ 10,000.00	
			£ 16,305.00	£ -

Amount for spend in 2018/19 £ 37,795.00

1.7 Small Grant Breakdown of Spends 2018-19

The table below lists small grant projects supported this year and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Approved	Paid	Remaining
PHAB Youth Group	Prince Philip Centre PHAB Club	£ 314.00	£ -	£ 314.00
Money Buddies	Burmantofts Community Project	£ 223.38	£ -	£ 223.38
Irish Arts & Cultural Activities in Headingley	Irish Arts Foundation	£ 500.00	£ -	£ 500.00
St Mark's Woodhouse Grounds Consultation	Gateway Church	£ 420.00	£ -	£ 420.00
Ireland Wood Residents Association Fun Day	Ireland Wood Residents Association	£ 500.00	£ -	£ 500.00
		£ 1,957.38	£ -	£ 1,957.38

1.8 Skips Breakdown of Spends 2018-19

The table below lists skip applications supported this year and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Group Name	Full Address of skip	Approved	Actual	Remaining
Hollin Lane Allotments	Hollin Lane Allotments, Hollin Drive, LS16 5NE	Friday 20th April	£ 145.00	£ -
Hyde Park Unity Day	Hyde Park (Woodhouse Moor)	Friday 20th July	£ 420.00	£ -
		£ -	£ 565.00	£ -



Report of: Martin Dean, Area Leader

Report to: The Inner North West Community Committee – Headingley and Hyde Park, Little London and Woodhouse, Weetwood

Report author: Jenna Robinson - 0113 378 5475, 07712214956

Date: 27 September 2018

To note

Area Update Report

1. Purpose of report

- 1.1 This report provides members with a summary of recent sub group and forum business as well as a general update on other project activity.
- 1.2 Members are asked to note the briefing report on Universal Credit (Appendix 1)
- 1.3 Members are asked to note the discussions of the Inner North West Community Committee sub groups and any key messages.
- 1.4 Members are asked to note the key public health messages for the area.
- 1.5 Members are asked to note the area update newsletter (Appendix 2)

2. Background information

- 2.1 An area update report is submitted at every cycle of community committee meetings, unless there is no additional business to report from sub groups or any other project activity to report. Partner organisations and council services may also contribute information to the area update report.

3. Main issues

Universal Credit update

UC national roll out is now into its 5th year and on the latest information from DWP it will take until 2023 to be fully rolled out across the country. Once it is fully rolled out in Leeds it is estimated there will be approx. 85,000 people claiming UC. The council has been preparing for this wider roll out for the past 3 years and we are confident that we have done everything possible to ensure our customers, staff and partner services are prepared for this change to the way people claim welfare benefits.

It is proposed that once we have been in full service for 6 months, we will report back on the initial impacts of full service UC in Leeds and how this is affecting customers and the council's ability to support those impacted by this change.

The full report on Universal Credit provided from Leeds City Council is attached as Appendix 1. For more information on Universal credit contact Dianne.Gill@leeds.gov.uk

4. Key Public Health messages for Inner North West

4.1 Best Start

Best Start zones look at the first 1001 days of a child's life from conception to year two to ensure we as a council can make it the very best it possibly can be so the child can reach its full potential. In INW this recently started zone has managed to create the first breast feeding support group in the area for over thirteen years specifically for this area of high child poverty. The Children's Centre management and Maternity Services have created a group which specialises in twins and multiples as well welcoming singletons, which is much needed in the area. The group has stunned everybody by getting up to a regular attendance of 18 families and its membership is increasing. Public Health have donated £500 from the Medipex fund to purchase educational toys for these groups to help stimulate the child's cognitive skills and increase school readiness.

For more information on any of these topics please contact Jonathan.Hindley@leeds.gov.uk

4.2 CAREVIEW-Social Isolation Support Tool

Careview is a smart phone app which helps our community outreach teams locate socially isolated citizens. CAREVIEW is approaching the end of its academically evaluated 12 month council trial and a full evaluation report will be available at the end of the year. This platform has a newly developed support tool that non-health professionals and residents can access should they require information on how to signpost an isolated resident to a support service. It can be accessed without signing up by visiting <https://leeds.care.vu/> and then Click on the menu ☰ and select "Isolation Tool".

For more information on any of these topics please contact Jonathan.Hindley@leeds.gov.uk

4.3 Malnutrition Helpline

Leeds Community Healthcare NHS Trust and Leeds City Council are pleased to announce a new initiative aimed at preventing and treating malnutrition in older people.

The malnutrition helpline puts the public and health and social care professionals in touch with a team of dietitians who can provide advice on a range of issues relating to difficulties with eating and drinking. People can access support by calling 0113 843 0905 Monday – Friday 9am – 4pm or e-mail the team at lch.malnutrition@nhs.net

4.4 Winter Wellbeing Community Grants Scheme

Leeds Community Foundation (LCF) is running the Winter Wellbeing Community Grants Scheme, with support from Leeds City Council Public Health. The fund will support a range of community-based projects that help vulnerable people in Leeds who are most affected by cold weather. This includes households with young children and pregnant women as well as people with a range of physical/mental health problems, on low income, with disabilities, aged over 65 or otherwise vulnerable. LCF are looking for innovative ideas that support vulnerable people and provide real tangible help. For more information please contact Leeds Community Foundation Grants Team on 0113 242 2426 or grants@leedscf.org.uk

5. Area update newsletter (See appendix 2)

5.1 Through discussions at area chair's forum, it has been agreed that update newsletters be produced for each of the community committees as a means of communicating business to the public. Attached at **Appendix 2** is the latest INW area update newsletter, attached for Member's information.

6. Corporate considerations

6.1 Consultation and engagement

6.1.1 Elected members have been consulted on the content of this report.

6.2 Equality and diversity / cohesion and integration

6.2.1 There are no equality and diversity issues in relation to this report.

6.3 Resources and value for money

6.3.1 There are no resource implications as a result of this report.

6.4 Legal implications, access to information and call in

6.4.1 There are no legal implications or access to information issues. This report is not subject to call in.

7. Risk management

7.1 There are no risk management issues relating to this report.

8. Conclusion

8.1 This report provides members with an update on recent sub group business and other project work undertaken by the Communities Team.

9 Recommendations

9.1 This report provides members with a summary of recent sub group and forum business as well as a general update on other project activity.

Members are asked to:

- Members are asked to note the briefing report on Universal Credit (Appendix 1)
- Members are asked to note the area update newsletter (Appendix 2)
- Members are asked to note the discussions of the Inner North West Community Committee sub groups and any key messages.
- Members are asked to note the key public health messages for the area.



Summer 2018

**Community
Committee**

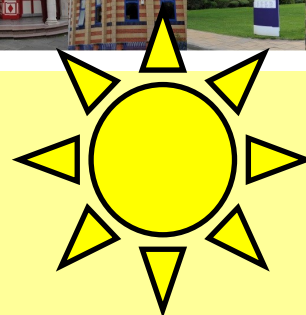
Headingley
Hyde Park and
Woodhouse
Weetwood



Inner North West Community Committee



Summer festivals and fun days for all the family



Over 500 people of all ages attended the free Little London Community Fun day on 14th July complete with childrens talent show , dance display , inflatables, face paints and a DJ for everyone to get involved with. Families participated in various activities on the day organized by Housing Leeds with support from Little London primary school and other local organisations. Every year the community attends the fun day with more and more people joining in each year. A great way to bring families together and enjoy the sunshine!

"Brilliant day"

Little London Community Fun Day



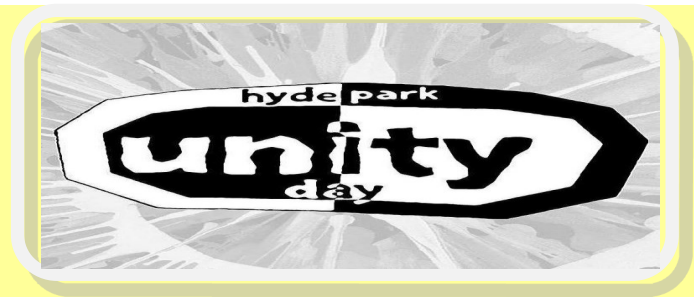
"On our stall we made some good contacts with other organisations and people in the community. Indeed, one mum with a young baby has started to come along to our Mums and Tots group"



To find out more, go to our Facebook page
@Inner North West Community Committee.



Hyde Park Unity Day



Every year Hyde Park fills with stalls and music and food from every part of the world. This diverse community celebration brings together people from all ages, religions, ethnicities and backgrounds. The organisation have received funding from the committee in the past and continue to promote community cohesion, new projects and new talent in the LS6 area.



"Full of music, art, fun, laughter and positive emotions. A day when the community all get together."



Providing over 1,000 volunteer hours for the community

Hyde Park Unity Day is a volunteer led, not for profit community organisation who have worked in the area for the past 23 years. Their ethos is to engage with the community and be inclusive through direct involvement in grass-roots ideas and participation.



To find out more, go to our Facebook page @Inner North West Community Committee.

Supporting Community Wellbeing Projects

So far in 2017/2018 the Community Committee has agreed to fund a range of community projects.

Leeds University Union campaign Leave Leeds Tidy had funding of over £6,000 to engage people with recycling initiatives targeting the student population and wider communities.

Active Seniors aka Everfit had their funding bid of over £5,000 approved to go towards exercise and wellbeing classes taking place at the Cardigan centre for older people of the community.

The Vandam group tackles issues around mental health and domestic abuse by providing a safe space for women to learn embroidery. The grant of £1,600 will be used to facilitate the sessions.

Councilors are supporting additional staff for woodhouse moor making it a more safer environment to enjoy.

Money buddies have also been funded £2475 to

deliver the money buddies programme in Headingley community hub. Money buddies seek to empower individuals wanting to maximize their income alongside West Leeds Debt Forum.

The committee has also approved over £1500 of funding to go towards the Leeds LGBT Sport Fringe Festival.

The Community Committee also have a pot of funding set aside to pay for skips for community clean ups and allotments—get in touch if you'd like more information.

Are you involved in a community project? You can apply for a small grant of up to £1000, email west.north.west@leeds.gov.uk for more.

Youth Activity Fund projects

Our Youth Activity fund is available to organisations who support 8-17 year olds doing activities after school or during the summer holidays.

Mini Breeze were granted £7,200 for fun free activity events across Hyde Park and Woodhouse and Weetwood area. Don't forget your breeze cards!

Easter Urban Arts programme have been funded to support a DJ School in the Inner North West area.

West Leeds Activity Centre have also been approved over £5,000 to provide challenging activities over the school holidays including archery, go karts, high ropes, abseiling and roller skating.

Young people aged 11-17 year olds at the Welcome in Youth group will benefit from over £2000 of funding from the committee to develop new ways of challenging, engaging and facilitating youth to make responsible decisions through team work.



Your Community Committee

Inner North West Community Committee

Headingley and Hyde park ward



Councillor Al
Garthwaite



Councillor
Johnathon Pryor



Councillor
Neil
Walshaw

Little London and Woodhouse ward



Councillor
Javaid Akthar



Councillor
Kayleigh Brooks



Councillor
Gerry
Harper

Weetwood ward



Councillor
Johnathon
Bentley



Councillor
Christine
Knight



Councillor
James
Gibson


Leeds has 10 community committees, which meet at least 4 times a year. They are open to the public and provide a forum for residents to raise key issues of concern with local Councillors and help influence decisions about their area. In the past year, Inner North West Community Committee

The meetings are open to all and you'll be most welcome.

Our Community Meetings

Inner North West Community Committee met in Little London Community Centre on 21st June 2018 to discuss a range of local issues. Our next meeting is 27th September 2018 at Woodhouse Community Centre.

Why not get in touch?

 Facebook.com/
LCCInnerNW

 west.north.west@leeds.gov.uk

 @_YourCommunity

 **0113 3367856**
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Leeds City Council
Communities Team
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Woodhouse community centre, 197 Woodhouse St, Leeds LS6 2NY



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